



# A MIX OF

# TECHNOLOGY AND TRADITION

## Achieve Unit Excellence (Series 3)

In the training world, content is king and intrAtrain™ Blended Learning Solutions is the king of content! intrAtrain™ BLS is a revolutionary competency-building model based on the principles of Poly Modal learning. Participants learn more, faster, and with greater motivation than other training systems. Each blended learning workshop is content validated, fully customizable and includes supporting documents.

Courses are organized according to five (5) Series.

Series 1 – Achieve Self-Mastery

Series 2 – Achieve Interpersonal Mastery

Series 3 – Achieve Unit Excellence- Leader/Manager

Series 4 – Enable High Performing Teams – Leader/Member

Series 5 – Ensure Organizational Excellence – Executive

Each course includes valid evaluations, pre- and post-knowledge assessments, expert learning models, proven job aids and competency building skills.

- Participant's Performance Guide
- Fully Scripted Facilitator's Guide
- A Fully Animated Color PowerPoint® Presentation
- Level 1 Standard Workshop Evaluation
- Levels 2, 3, and 4 Fully Integrated Evaluations
- An "Introduction to Poly Modal Learning" Article
- The Skills Reinforcement Process

\*Components provided with each course may vary depending on specific license

- The Manager's Coaching Brief Process
- Multiple Behavioral Self-Assessments
- Handouts and Small Group Activities
- A Welcome Letter for Participants
- A Performance/Learning Contract
- A How to Customize Total Performance Guide
- Much More!!!!

## Available Courses

### THE GREAT MANAGER SERIES

- 301** Transition Successfully to Management
- 302** Achieve Results Through Leadership
- 303** Apply the Principles of Employment Law
- 304** Master the X-Factors of Human Performance
- 305** Establish Performance Expectations/Standards
- 306** Hire for Critical Competencies
- 307** Provide Clear Work Direction (Delegation)
- 308** Develop Performer Job Competencies
- 309** Give Interim Performance Feedback
- 310** Provide Real-Time Communication & Data
- 311** Motivate Through Clear Consequences
- 312** Conduct an Effective Performance Conference
- 313** Identify True Performance Barriers
- 314** Coach for Enhanced Performance
- 315** Correct Negative Performance Behaviors

- 316** Remove Work System Performance Barriers
- 317** Plan for Enhanced Performance (Planning)
- 318** Assist Performers in Their Career
- 319** Manage a Great Sales Team

### THE WORKPLACE CULTURE & CHANGE SERIES

- 320** Keep Your Boss Informed
- 321** Manage Workplace Change
- 321** Develop Creativity & Innovation in Others
- 322** Resolve Employee Conflict
- 323** Create a Positive Work Environment
- 324** Manage a Diverse Workplace
- 325** Build a Great Work Unit Team
- 326** Master Participative Management
- 327** Deploy Process Redesign
- 328** Maximize Employee Engagement

Courses Titles and Content  
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